

WINDHAM-ASHLAND-JEWETT CENTRAL SCHOOL

Regular Meeting

Draft Agenda

Library – 6:00 PM
Thursday, May 23, 2019

Call to Order

Pledge of Allegiance to the Flag.

Public Comments

The Windham-Ashland-Jewett Central School District permits public comment to the Board of Education at its regular monthly meeting. Individuals will state their names and addresses before speaking. Comment will be given in a civil manner, will be of reasonable duration, and will respect the privacy of all individuals. The Board will respond to questions, if appropriate, in the days following the meeting.

The Consent Agenda for Regular Business is the next item of business. Does any member wish to discuss any item on the consent agenda or remove any item for separate consideration? If not, may I have a motion to approve the Consent Agenda Items 1 (i) through 2 (bv).

1) Routine Matters

- a) **RESOLVED**, the Board approves the minutes of the Regular Meeting held April 26, 2019.
- b) **RESOLVED**, the Board approves the minutes of the Annual Meeting held on May 21, 2019.
- c) **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Treasurer's Report for April 2019 as presented.
- d) **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Superintendent's Transfers for May 2019 as presented.
- e) **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Bill Schedule for May 2019 as presented:
General Fund: Ck#48397 – Ck#48398, Ck#48399 – Ck#48499 totaling \$449,318.77
School Lunch Fund: Ck#306 totaling \$14,303.80
- f) **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Extra-Classroom Activity Fund Account Balances Report for the months of March 2019 and April 2019 as presented.

2) New Business

a) Personnel

1. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Child Care Leave of Absence for Jesse Berube effective September 25, 2019 through December 20, 2019 to be paid using up to a maximum of 58 accrued sick days, with modifications as needed.
2. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Mag Scarey as an extended leave substitute teacher commencing September 25, 2019 through December 20, 2019. Ms. Scarey will be paid as outlined in the current W-A-J Teachers contract.
3. **RESOLVED**, upon the recommendation of the Superintendent, the Board accepts the resignation of Carole Cangelosi, Teaching Assistant, effective June 30, 2019, which will be Ms. Cangelosi's last day of employment.
4. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Megan Wilkey to a 4 year probationary 1.0 FTE position as School Psychologist, in the tenure area of School Psychologist, effective July 1, 2019 through June 30, 2023 and **BE IT FURTHER RESOLVED** that she will be compensated per the current W-A-J Teachers Association Agreement pending a Clearance of Appointment from the Commissioner of Education.

b) Other

- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the recommendation from the Committee on Special Education, Committee on Pre-School Special Education and the American with Disability Act, Section 504 for student #'s: 1117, 1225, 1303, 1381, 1399, 1647, 1980, 1805, 1991 and 2011.
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves modification to the 2018-2019 school calendar as presented under separate cover.
- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the school calendar for the 2019-2020 school year as presented under separate cover.
- iv. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the agreement with Applied Business Systems, Inc. for services to be provided for tax bill preparation from May 1, 2019 through April 30, 2020 as presented under separate cover.
- v. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the non-resident tuition charges provided by the State Education Department for the 2019-2020 school year as presented under separate cover.
- vi. **RESOLVED**, upon the recommendation of the Superintendent, the Board rescinds the appointment of Alexander Varga, CPA of Catskill as Auditor of School Accounts for the 2018-2019 school year.
- vii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Extension of contract for Pupil Transportation with Coxsackie Transport, Inc. as presented under separate cover.
- viii. **Resolution to Establish a Retirement Contribution Reserve Sub-Fund**

WHEREAS, the Windham-Ashland-Jewett School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on June 22, 2018, the Board of Education of the Windham-Ashland-Jewett School District by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Windham-Ashland-Jewett School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve Fund to be known as the Windham-Ashland-Jewett District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the Moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund.

Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

4. No member of the Board of Education or employee of the District shall:
 - a. Authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. Expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in the Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for the Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
9. This Resolution shall take effect immediately.

3) Important Dates:

May 27	Memorial Day – No School
May 30	Memorial Day Recognition 8:30 a.m.
June 4	Regents Exams
June 5	Music Showcase/Senior Farewell 6:00 p.m. PTA Meeting 6:30 p.m.
June 11	Varsity Athletic Banquet @ Windham Mtn. 5:30 p.m.
June 12	Morning Program 8:15 a.m.
June 13	AFC Meeting 6:15 p.m. BOE Meeting 7:00 p.m. Last Day of School for Pre-Kindergarten Students
July 2	Reorganization and Regular Meeting at 5:00 p.m.

4) Superintendent's Report

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With no further business, the meeting was adjourned at _____ PM on motion by _____, seconded by _____,

Respectfully submitted,
John Wiktorko, Superintendent